#### INFORMATION ABOUT STARTING THE FIRST YEAR

ENROLLMENT IN AY 2025/2026 24. 9. 2025 – 17. 10. 2025

# 1) IS/STAG - Study Agenda <a href="http://stag.ujep.cz">http://stag.ujep.cz</a>

The IS/STAG information system is used for electronic registration of subjects, registration for exams, monitoring of study progress, submission of papers, etc.

You log in to IS STAG using a divided username, the so-called eduID (e.g. ST....) and a password.

The default password is xpersonal identification number (without slashes, dashes, spaces or other separators – e.g. x0123456789). Students without an assigned Czech personal identification number must use a pseudopersonal identification number (YYMMDD, the last 4 characters at the end are in the form of 13initials from the first and last name, the password is then e.g. x01234513EF). The student is obliged to change the default password as soon as possible and always keep it secret, thus securing their access to IS/STAG!

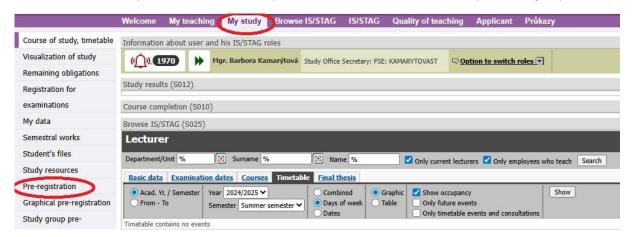
After enrolling in the study, an information email is sent with the username (ST...) and a personal number in the form of S25.... There is a time delay (approximately one hour) between sending this email and activating your access data.



### 2) HOW TO DO IT?

### Log in to the IS/STAG portal on the SE website www.fse.ujep.cz

Username ST.... And password in the form xpersonal identification number or your changed password.



The course table will be displayed. You register for courses for the entire academic year according to ISP. Each course has its own code. The courses are without a timetable.

# 3) ADDING PERSONAL DATA

After logging into IS/STAG, you must add your personal data. Add your bank account.

